

**香港調解仲裁中心****Hong Kong Mediation and Arbitration Centre****HKMAAC Member, Accredited General Mediator, Family Mediator, Arbitrator****Renewal Application Form for Year 2025****IMPORTANT NOTES***Dear HKMAAC Accredited Mediators,***HKMAAC Panel Mediators – Membership Renewal 2025**

Thank you for your continuous support to HKMAAC.

A. Membership card Renewal for the calendar year of 2025

We are pleased to inform you that the Standard Fee for renewing your HKMAAC membership for the calendar year of 2025, i.e. 1st January to 31st December 2025, remains at HK\$800 for EACH panel of accredited mediators (General / Family).

You may renew your HKMAAC membership for the calendar year of 2025 from the date of this letter until 31st December 2024. Please note that you will be de-registered from the relevant HKMAAC panel(s) if you do not renew your membership for the year of 2025 by 31st December 2024.

HKMAAC designed to make the membership renewal process be more simplified and accelerated.

please send your renewal return slip via email to the HKMAAC Secretariat (membership@hkmaac.org)

Remarks: Please remember to attach your updated photo in high resolution together with the application form.



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Hong Kong Mediation and Arbitration Centre

HKMAAC Panel Mediators - Membership Renewal 2025

REPLY SLIP

I, _____ (Full name in BLOCK LETTERS),

_____ **(Chinese name)**

HKMAAC membership number _____.

Please tick the appropriate box(es):

I would like to renew my membership on the HKMAAC Panel(s) of Accredited Mediators in the category(ies) of:

Member For For the membership (calendar) year of 2025 only.
The Standard Fee is HK\$500 for EACH Panel.

General For the membership (calendar) year of 2025 only.
For The Standard Fee is HK\$800 for EACH panel.

Family

Do not wish to renew my HKMAAC membership.

Payment methods for membership renewal fee:

1. **Please send the completed E-application together with the bank in slip to membership@hkmaac.org , bank details as below:**

Bank Name: Hang Seng Bank

Bank Account No. : 787-288018-001

Account Name: Hong Kong Mediation and Arbitration Centre Limited



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Hong Kong Mediation and Arbitration Centre

2. Please send the completed application together with the total fees in the form of crossed cheque made payable to “Hong Kong Mediation and Arbitration Centre Limited” to Hong Kong Mediation and Arbitration Centre (Admin. Office) : Unit 6 , 9/F, LT Tower, No. 31 Chong Yip Street, Kwun Tong, Hong Kong

If you would return the completed Reply Slip with the relevant fees after 31st December 2024, you may need to pay HKD500 late charge.

Declaration

1. I confirm that I am familiar with and will adhere to the Hong Kong Mediation Code. http://www.doj.gov.hk/eng/public/pdf/2010/med20100208e_annex7.pdf
2. I understand that I shall be liable to disciplinary action in accordance with the latest HKMAAC Disciplinary Procedures if I shall commit any misconduct as a mediator or breach any provisions of the Hong Kong Mediation Code.
3. I have no previous criminal convictions for crimes of dishonesty, violence or misuse of drugs. I have no criminal cases pending against me. I undertake to inform HKMAAC if I were charged with any criminal offences during the time that I am admitted to the HKMAAC as an accredited mediator.
4. I confirm that there are no disciplinary actions against me by any professional body.
5. I would adhere to the revised HKMAAC Continuing Professional Development (“CPD”) Criteria , and understand that I will be randomly asked to provide my record of CPD Points attained in the immediate past membership (calendar) year at the next membership renewal exercise.

Signed : _____ Date : _____

Tel : _____ Fax : _____ Email : _____

Remarks :

Please attach one of your recent photo under passport standard for the membership card on your application .